

Covid 19- Keeping your child safe

In light of the Covid-19 pandemic, please see below for our policies and procedures, to ensure the health and safety of our students, staff and families at all times during our holiday clubs. Please make sure you are happy with these guidelines and have familiarised yourself with our procedures and what we require from you. To confirm you would like to go ahead, sign at the bottom of the document and email back to melissa@starsperformingartsclubs.com, along with your booking form.

Thank you for your patience and understanding with this matter.

1. We will have a maximum of 15 children in each age group. Each group will be assigned a teacher. We will have the same tutors throughout the week, and we will not mix with anyone else on site during this time.
2. We will keep children 1 metre apart at all times, and tutors 2 metres apart from the children wherever possible. There will be no direct contact at any time.
3. Registration will be done outside the venue in a socially distanced manner, to ensure parents/guardians don't enter the building. Wherever possible, we ask that only 1 parent/guardian drops off and picks up, and no gathering outside the building.
4. We won't be holding our usual performance for family and friends at the end of the week, but instead will be producing our own short films, which we will edit and email out for you to enjoy watching together at home!
5. We encourage people to avoid travelling via public transport if possible, and encourage driving, cycling and walking.
6. All surfaces and areas will be thoroughly cleaned before we start the week.
7. Additional hand washing will be done at the start and end of each day, and throughout. Hand sanitiser will also be available throughout the day.
8. Surfaces will be regularly cleaned throughout the day. All lunch boxes and water bottles will be wiped down before use.
9. We will go outside for breaks and lunch wherever possible.
10. Children will be reminded not to share food, drink, props or anything else.
11. Protective gloves and face masks/face shields will be available to our tutors if required. All staff will wear gloves and masks when administering first aid.

12. We will kindly ask that any costumes or props are cleaned and quarantined before bringing them in, and they will be kept separately and wiped down before use.
13. Anyone with Coronavirus symptoms will be asked not to attend until they have met the latest government self-isolation or testing requirements.
14. If a child comes down with COVID symptoms and can't attend the clubs as a result, we will offer a refund for the days they can no longer attend.

I confirm that I have read these guidelines and will adhere to all of the policies as stated.

Sign: _____ Date: _____

Print name: _____ Name of child: _____